

Detailed draft Advertisement to be hosted on website

rites limited
(A Govt. of India Enterprise)

VC NO.32/12

“Recruitment of ASSISTANT (Accounts) on regular basis”

RITES Ltd. is an ISO 9001: 2000 certified premier International multi-disciplinary consultancy organization in infrastructure sector rendering comprehensive professional services in various sectors including Metro Rail Systems, Railways, Highways, Airports, Ports & Harbour, under the Ministry of Railways.

2. A Competitive examination for recruitment to the post of Assistant (Accounts) in RITES will be held on 18.11.2012 (tentatively) at the centers indicated in para 3 below. Applications are invited online from young, dynamic, energetic and motivated persons of Indian Nationality for the position of Assistant(Accounts)in RITES for its different offices across India. The number of vacancies is liable to alteration.

Reservations will be made for candidates belonging to Scheduled Castes, Scheduled Tribes, Other Backward Classes and Persons with Disabilities (PWDs) Categories in respect of vacancies as may be fixed by the Government of India. The community wise breakup of these vacancies is as under:-

VC No.	Name of Post	Vacancies	Caste/Community-wise break up of vacancies			
			UR	OBC	SC	ST
32/12	ASSISTANT(Accounts)	20*	11	5	3	1

*Vacancies are provisional and are subject to alteration. Out of above one post shall be reserved for PWD category which shall be operated, as per Government of India instructions, on horizontal reservation basis..

3. Examination Centers:

The examination will be conducted at following Centers:-

Centre	Code
CHANDIGARH	01
BHOPAL	02
CHENNAI	03
DELHI	04
GUWAHATI	05
KOLKATA	06
MUMBAI	07
NAGPUR	08

THE CANDIDATES ARE REQUIRED TO GIVE 03 OPTIONS OF EXAM CENTRES IN THEIR ORDER OF PREFERENCE. THE CENTRES AND THE DATE OF HOLDING THE EXAMINATION AS MENTIONED ABOVE ARE LIABLE TO BE CHANGED AT THE DISCRETION OF RITES. WHILE EVERY EFFORT WILL BE MADE TO ALLOT THE CANDIDATES TO THE CENTRE OF THEIR FIRST CHOICE FOR EXAMINATION, THE COMPANY MAY, AT THEIR DISCRETION, ALLOT A DIFFERENT CENTRE TO A CANDIDATE WHEN CIRCUMSTANCES SO WARRANT. CANDIDATES ADMITTED TO THE EXAMINATION WILL BE INFORMED OF THE TIME TABLE AND PLACE OF EXAMINATION.

The candidates should note that no request for change of centre will be granted.

4. Eligibility Conditions:-

i- Nationality:- A candidate must be a citizen of India.

ii- Minimum Educational Qualification:- B.Com or BBA(Finance) with 55% marks for Unreserved(General) and 45% for SC/ST/OBC candidates from a UGC/Govt. approved University/Institute.

(a) A candidate who has appeared at an examination, the passing of which with percentage of marks as indicated above, would render him educationally qualified for this examination, but has not been informed of the result, may apply for admission to the examination. A candidate who intends to appear at such a qualifying examination may also apply. Such candidates will be admitted to the examination, if otherwise eligible, but their admission would be deemed to be provisional and subject to cancellation, if they do not produce proof of having passed the requisite qualifying examination with the said percentage of marks before the date of personality test / interview.

iii- Age-Limit:- A candidate for this examination must have attained the age of 21 years and must not have crossed the age of 30 years as on 1st August,2012 i.e. he/she must have born not earlier than 2nd August, 1982 and not later than 1st August, 1991.

iv- Relaxation in upper age-limit:-

- (a) No Relaxation is allowed in the stipulated minimum age.
- (b) The upper age limit prescribed above will be further relaxable upto a maximum of 05 years and 03 years to candidates belonging SC/ST and OBC, respectively.
- (c) Upto a maximum of five years if a candidate had ordinarily been domiciled in the State of Jammu & Kashmir during the period from the 1st January, 1980 to the 31st December, 1989.
- (d) Upto a maximum of three years in the case of Defence Service personnel disabled in operations during hostilities with any foreign country or in a disturbed area, and released as a consequence thereof;
- (e) Upto a maximum of five years in the case of ex-servicemen including Commissioned Officers and ECOs/SSCOs who have rendered at least 05 years Military Service as on 1st January, 2012 and have been released (i) on completion of assignment (including those whose assignment is due to be completed within one year from 1st April, 2012) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency, or (ii) on account of physical disability attributable to Military Service or (iii) on invalidment;
- (f) Upto a maximum of five years in the case of ECOs/SSCOs who have completed an initial period of assignment of five years of Military Services as on 1st April, 2012 and whose assignment has been extended beyond five years and in whose case the Ministry of Defence issues a certificate that they can apply for civil employment and they will be released on three months' notice on selection from the date of receipt of offer of appointment;
- (g) Upto a maximum of 10 years in the case of blind, deaf-mute and orthopedically handicapped persons.
- (h) Up to a maximum of 5 years for regular employees of RITES.

NOTE (I) - Candidates belonging to the Scheduled Castes and the Scheduled Tribes and the Other Backward Classes who are also covered under any other clauses of Para 4 (iv) above, viz. those coming under the category of Ex-servicemen, persons domiciled in the State of J & K, blind, deaf-mute and orthopedically handicapped etc. will be eligible for grant of cumulative age relaxation under both the categories.

Note (II) - The term ex-servicemen will apply to the persons who are defined as Ex-servicemen in the Ex-servicemen (Re-employment in Civil Services and Posts) Rules, 1979, as amended from time to time.

Note (III) - The age concession under Para 4 (iv)(f) and (g) will not be admissible to Ex-Servicemen and Commissioned Officers including ECOs/SSCOs, who are released on "own request.

Note (IV) - Notwithstanding, the provision of age-relaxation under Para 4 (iv) (g) above, a PWDs candidate will be considered to be eligible for appointment only if he/she (after such physical examination as the Government or appointing authority, as the case may be, may prescribe) is found to satisfy the requirement of physical and medical standards for the posts concerned to be allocated to the Persons with disabilities by the Government.

- (i) SAVE AS PROVIDED ABOVE THE AGE LIMITS PRESCRIBED CAN IN NO CASE BE RELAXED.
- (ii) The date of birth accepted by the Company is that entered in the Matriculation or Secondary School Leaving Certificate or in a certificate recognized by an Indian University as equivalent to matriculation.

NOTE 1:- CANDIDATES SHOULD NOTE THAT ONLY THE DATE OF BIRTH AS RECORDED IN THE MATRICULATION/SECONDARY EXAMINATION CERTIFICATE OR AN EQUIVALENT CERTIFICATE ON THE DATE OF SUBMISSION OF APPLICATION WILL BE ACCEPTED BY THE COMPANY AND NO SUBSEQUENT REQUEST FOR ITS CHANGE WILL BE CONSIDERED OR GRANTED.

NOTE 2:- CANDIDATES SHOULD ALSO NOTE THAT ONCE A DATE OF BIRTH HAS BEEN CLAIMED BY THEM AND ENTERED IN THE RECORDS OF THE COMPANY FOR THE PURPOSE OF ADMISSION TO AN EXAMINATION, NO CHANGE WILL BE ALLOWED SUBSEQUENTLY ON ANY GROUNDS WHATSOEVER.

NOTE 3. CANDIDATES SHOULD EXERCISE DUE CARE WHILE ENTERING THEIR DATE OF BIRTH IN RESPECTIVE COLUMN OF THE APPLICATION FORM. IF ON VERIFICATION AT ANY SUBSEQUENT STAGE, ANY VARIATION IS FOUND IN THEIR DATE OF BIRTH FROM THE ONE ENTERED IN THEIR MATRICULATION OR EQUIVALENT EXAMINATION CERTIFICATE, DISCIPLINARY ACTION WILL BE TAKEN AGAINST THEM BY RITES UNDER THE RULES.

v- Physical Standards:- A candidate should be physically and mentally fit. For being considered as Person with Disabilities, the candidate should have disability of Forty per cent (40%) or more. However, such candidates shall be required to meet one or more of the following physical requirements/abilities which may be necessary for performing the duties in the concerned posts:-

Code	Physical Requirements
F	Work performed by manipulating (with Fingers)
PP	Work performed by pulling & pushing
L	Work performed by lifting
KC	Work performed by kneeling and crouching
B	Work performed by bending
S	Work performed by sitting (on bench or chair)
ST	Work performed by standing
W	Work performed by walking
SE	Work performed by seeing
H	Work performed by hearing/ speaking
RW	Work performed by reading and writing.

The functional classification in their case shall be, one or more of the following, consistent with the requirements of the concerned Posts:

Functional Classification:-

Code	Functions
BL	Both Legs affected but not arms
BA	Both Arms affected:- a. impaired reach b. weakness of grip.
BLA	Both legs and both arms affected.
OL	One leg affected (R or L) a. Impaired(R or L) reach b. Weakness of Grip c. Ataxic
OA	One arm affected a. Impaired(R or L) reach b. Weakness of grip c. Ataxic
BH	stiff back and hips (cannot sit or stand)
MW	Muscular weakness and limited physical endurance
B	The blind
PB	Partially Blind
D	The deaf
PD	Partially Deaf

5. Fees:-

Candidates who wish to apply against this vacancy notification are required to pay non-refundable fees, as specified below, through a crossed Demand Draft drawn on any of the scheduled banks payable at Gurgaon in favour of 'RITES LIMITED' :-

General/OBC Candidates	Rs.200
SC/ST Candidates	Rs.100.
Persons with disabilities	Nil.

(ii) Persons with disabilities are given concession in the fee provided they are otherwise eligible for appointment as Assistant(Accounts) to be filled on the results of the examination(Written and Interview/ Personality Test) on the basis of the standards of medical fitness for this post(including any concessions specifically extended to the PWDs). A PWDs candidate claiming age relaxation/fee concession will be required to submit alongwith their Detailed Application Form, certified copy of the certificate from a Government Hospital/Medical Board in support of his claim for being PWDs.

NOTE: Notwithstanding the aforesaid provision for age relaxation/concessional fee, a PWDs candidate will be considered to be eligible for appointment only if he/she (after such physical examination as the Company or the appointing authority, as the case may be, may prescribe) is found to satisfy the requirements of physical and medical standards for the concerned Posts to be allocated to Persons with disabilities by the Company.

(iii) CANDIDATES SHOULD NOTE THAT THE FEE SENT THROUGH any other mode except the mode specified i.e. BANK DRAFT, WILL NOT BE ACCEPTED BY RITES AND SUCH APPLICATIONS WILL BE TREATED AS WITHOUT FEE AND WILL BE SUMMARILY REJECTED.

(iv) Applications not accompanied by the Prescribed Fee shall be summarily rejected.

(v) Fee once paid shall not be refunded under any circumstances nor can the fee be held in reserve for any other examination or selection.

6. Selection Process:-

The selection process consists of written test and Interview. Eligible candidates will have to appear in the written test consisting of two parts; Part-1-Objective Part and Part-2- Subjective part.

A. Part-I – Objective type Screening Test.

This part would consist of multiple choice objective type questions. Maximum permissible time for this part of examination is 80 minutes.

Syllabus for Part-I: General Ability Test, Reasoning, General Awareness, English and Accountancy.

Marks obtained in part-I (objective part) of written examination would be for shortlisting the candidates for Part-II subjective test only and will not be taken into account for short listing the candidate for interview/personality test or final empanelment.

B. Part-II- Subjective Type written test:

This part would consist of subjective type questions and the maximum permissible time for answering this part is 100 minutes.

Syllabus for part II : Accountancy, Financial Management, Income Tax, Business Communication, Basics of computers.

Answer books of Part II(Subjective part) of only 20 times the no. of vacancies, in the order of merit on the basis of marks obtained in the Part I(Objective part) shall be evaluated.

C. Interview/Personality Test:

The candidates to the extent of 5 times the number of vacancies in each community will only be shortlisted for the interview/personality test on the basis of their performance in the part II (subjective part)

D. Empanelment:

The overall weightage for final empanelment would be:

Part – II Subjective type written test – 80%

Interview/ Personality test – 20%

Offers to empanelled candidates in different communities would be issued strictly as per merit.

Appointment of selected candidates will be subject to their being found medically fit in the Medical Examination to be conducted as per RITES Rules and Standards of Medical Fitness for the relevant post.

IMPORTANT INSTRUCTIONS TO CANDIDATES FOR EXAMINATION:

- i. Candidates without a valid admit card will not be allowed to appear in the written examination. Admit cards for written test will not be issued by post. Candidates can download the admit cards from the website <http://www.rites.com>. 20 days before the date of examination.
- ii. Candidates are advised to read carefully special instructions supplied to them alongwith the admit card for Part(I)- Objective part and Part(II)-Subjective Part including the procedure regarding filling in the Answer Sheet of Part(I)-Objective Part in the Examination Hall.

- iii Questions in Part-II (Subjective type) can be answered in English or Hindi.
- iv Question papers will be set in English only.
- v Candidates must write the papers in their own hand. In no circumstances will they be allowed the help of a scribe to write the answers for them.
- vi Marks will not be allotted for mere superficial knowledge.
- vii Deduction upto 5(five) percent of the maximum marks in the written papers will be made for illegible handwriting.
- viii Credit will be given for orderly, effective and exact expression combined with due economy of words in the conventional papers of the examination.
- ix In the question papers, wherever required, SI units (International System of Units) will be used.
- x Candidates are permitted to bring and use battery operated non-scientific and non-programmable pocket calculators for Part-II(Subjective Type) of written examination only. Loaning or inter-changing of calculators in the Examination hall is not permitted. Also, Mobile Phones are not permitted in the examination hall.
- xi It is also important to note that candidates are not permitted to use calculators for answering Part-I of written examination(Objective Type).
- xii Candidates should use only International form of Indian numerals (e.g. 1,2,3,4,5,6 etc.) while answering question papers.
- xiii In the Personality Test special attention will be paid to assess the candidate's capacity for leadership, initiative and intellectual curiosity, tact and other social qualities, mental and physical energy, powers of practical application and integrity of character, potential for the job.

Standard and Syllabi of Examination:-

The standard of paper in Part-I (objective part) of General Ability Test, Reasoning, General Awareness, English and Accountancy and part-II (subjective part) will be such as may be expected of a Commerce Graduate.

8. How to apply:-

- i Interested Candidates fulfilling the eligibility criteria are required to apply online only using the link <http://www.rites.com>. All candidates should procure Demand Draft of requisite value before attempting to apply on line.
- ii On submission of valid application online, the system will generate 'Registration Slip' with Registration no., which has to be downloaded, signed, photograph affixed and sent the same along with copies of qualification Certificates, other testimonials, certificates of category/community to which they belong (SC/ST/OBC/PH/Ex-SM) alongwith demand draft of requisite fees obtained from any of the scheduled bank, drawn in favour of 'RITES LIMITED' payable at Gurgaon through speed post/registered post only in an envelope superscribed with VC No. and "APPLICATION FOR THE POST OF Assistant(Accounts)" on or before 1700 hrs of 08.10.2012 {last date of receipt of hard copy of Application(Registration slip) by Regd./Speed post} at the following address:-

"Manager(Recruitment)
RITES Limited, RITES Bhawan,
Plot No.1, Sector-29,
Gurgaon, Haryana, PIN-122001

- iii Candidates are advised to retain a copy of the Demand Draft with them for record and submission to RITES Ltd., in the event of loss of original Demand Draft in transit.
- iv The admit card indicating roll number, name of the test venue and guidelines for the test will be made available through candidate login, to the candidates found eligible based on the information submitted by the candidate.
- v Persons, already in Government service whether in a permanent or temporary capacity or as work-charged employees other than casual or daily rated employees or those serving under public enterprises are, however, required to submit an undertaking that they have informed in writing their Head of Office/Department that they have applied for the Examination. Candidates should note that in case communication is received from their employer by RITES withholding permission to the candidates applying for/appearing at the Examination, their application will be liable to be rejected/candidature will be liable to be cancelled.
- vi The original testimonials/documents will have to be produced at the time of interview. If any of their claims is found to be incorrect, their candidature shall be summarily rejected.
- vii Departmental Candidates of RITES are also required to apply online and follow the instructions given in (iv) above.
- viii Candidates working in Govt./PSU are required to produce "No Objection Certificate" at the time of Interview/Personality test.
- ix Candidates should submit only single application and application once submitted cannot be altered. A valid e-mail ID is essential for submission of the online application. RITES will not be responsible for bouncing of any e-mail sent to the candidates.
- x Candidates should write their Name, Registration No., Post Applied for on the reverse of the bank draft.
- xi All information regarding this recruitment process would be made available in the 'Recruitment' section of RITES website only. Applicants are advised to check the web site periodically through the Candidate Login.
- xii Candidates are advised to make a note of their e-mail ID as entered at the time of on-line submission of application form and Registration Number generated at the top right hand corner of the 'Application'. These would be required for accessing information during the later stage of the recruitment process made available through Candidate Login.
- xiii Candidates should ensure that the same Coloured passport size photograph is used throughout this recruitment process. Please note that only Passport size photo with 10kb .jpg file should be used.
- xiv For any queries regarding this recruitment please send email to ritesrectquery2011@rediffmail.com

Note 1: WHILE FILLING IN HIS APPLICATION FORM, THE CANDIDATE SHOULD CAREFULLY DECIDE ABOUT HIS CHOICE FOR THE CENTRE OF THE EXAMINATION. MORE THAN ONE APPLICATION FROM A CANDIDATE GIVING DIFFERENT CENTRES WILL NOT BE ACCEPTED IN ANY CASE. EVEN IF A CANDIDATE SENDS MORE THAN ONE COMPLETED APPLICATION, RITES WILL ACCEPT ONLY ONE APPLICATION AT ITS DISCRETION AND THE DECISION TAKEN BY RITES IN THIS REGARD SHALL BE FINAL. CANDIDATES WILL BE ALLOWED TO APPEAR IN THE WRITTEN EXAMINATION ONLY AT THE CENTRE INDICATED IN THE ADMISSION CERTIFICATE.

Note 2: SINCE THESE APPLICATION FORMS ARE TO BE PROCESSED IN A COMPUTERISED SYSTEM, DUE CARE SHOULD BE TAKEN BY THE CANDIDATES TO FILL UP THEIR APPLICATION FORM CORRECTLY. NO COLUMN OF THE APPLICATION SHOULD BE LEFT BLANK. APPLICATIONS INCOMPLETE IN ANY ASPECT (Category certificate, Demand draft, educational Qualification certificate etc.) SHALL BE SUMMARILY REJECTED. NO REPRESENTATION OR CORRESPONDENCE REGARDING SUCH REJECTION SHALL BE ENTERTAINED UNDER ANY CIRCUMSTANCES. CANDIDATES ARE REQUIRED TO SUBMIT ALONG WITH THEIR APPLICATIONS CERTIFICATES IN SUPPORT OF THEIR CLAIMS REGARDING AGE, EDUCATIONAL QUALIFICATIONS, SCHEDULED CASTES/SCHEDULED TRIBES/OTHER BACKWARD CLASSES/ Ex-Serviceman AND PWDS ETC.

Note 3: The candidates applying for the Examination should ensure that they fulfill all the eligibility conditions for admission to the Examination. Their admission at all the stages of examination for which they are admitted by RITES viz. Written Examination and Interview/Personality Test will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification at any time before or after the written examination or Interview Test or issue of offer of appointment or joins RITES, it is found that they do not fulfill any of the eligibility conditions; their candidature for the Examination will be cancelled by RITES.

Note 4: Candidates are requested to keep ready the attested copies (*attested by a Gazetted Officer of the Central/ State Govt.*) of the following documents for submission to the RITES soon after the declaration of the results of the written Examination which is likely to be declared in the month of December, 2012.

i- Certificate of Age.

ii. Certificate of Educational Qualification.

iii. Certificate in support of claim to belong to Scheduled Caste, Scheduled Tribe and Other Backward Classes, Ex-Serviceman or PWDs, where applicable.

iv. Certificate in support of claim for age/fee concession, where applicable.

9. Last date of receipt of application:-

(a) The Online Applications can be filled up to 29.09.2012 till 11.59 PM after which the link will be disabled.

(b) All candidates should note that the hard copy of Registered Application (Registration slip) will be accepted only up to 1700 hrs of 08.10.2012.

(c) No application will be entertained after the expiry of last date of receipt of Registered Application(Registration Slip).

(d) The company will not be responsible for any sort of delay in receipt of Hard copy of REGISTERED APPLICATION(Registration slip). The candidates are also requested to keep a copy of their REGISTERED APPLICATION (Registration slip) and Demand Draft for submission to RITES on demand.

NOTE : Candidates should clearly note that the Company will in no case be responsible for non-receipt of their application or any delay in receipt thereof on any account whatsoever. No application received after the prescribed last date will be entertained under any circumstances and all the applications received late i.e. after the last date of receipt of hard copy, will be summarily rejected. They should, therefore, ensure that their applications reach the Company's Office on or before the prescribed last date.

10. Compensation Package:

Candidates selected and appointed as Assistant (Accounts) will be placed in IDA scale Rs. 9200-22400/-. The initial appointment will be on probation for two years. Candidates will also be required to successfully clear the screening for confirmation of their services at the end of the probation period. examination to be conducted at the end of probation period. Besides the said basic pay the compensation package includes Dearness Allowance, Performance Related Pay, HRA/Leased Accommodation and other allowances as

admissible from time to time. Total CTC at metros are approx. 4 lakhs per annum which may vary from time to time.

11. FACILITATION AND WEBSITE FOR GUIDANCE OF CANDIDATES:

For seeking any guidance/information/clarification regarding their applications, candidature etc. candidates may send an email at ritesrectquery2011@rediffmail.com

Candidates can obtain details of the examination as well as information about registration of their applications, venue of the examination and results etc at <http://www.rites.com>.

12. SPECIAL INSTRUCTIONS:

(i) Mobile Phone/Electronic devices of any sort are not allowed:

(a) Mobile phones, pagers or any other communication devices are not allowed inside the premises where the examination is being conducted. Any infringement of these instructions shall entail forfeiture of candidature and also ban from future examinations.

(b) Candidates are advised in their own interest not to bring any of the banned item including mobile phones/pagers to the venue of the examination, as arrangement for safekeeping cannot be assured.

(ii) A candidate who is found or has been declared by RITES to be guilty of:

(a) Obtaining support for his candidature by any means; or

(b) Impersonating; or

(c) Procuring impersonation by any person; or

(d) Submitting fabricated documents or documents which have been tampered with; or

(e) Making statements which are incorrect or false or suppressing material information; or

(f) Resorting to any other irregular or improper means in connection with his candidature for the examination; or

(g) Using unfair means during the examination; or

(h) Writing irrelevant matter including obscene language or pornographic matter in the script(s); or

(i) Misbehaving in any other manner in the examination hall; or

(j) Harassing or doing bodily harm to the staff deployed by the Company for the conduct of their examinations; or

(k) Being in possession of or using any cellular/mobile phone/pager or any other electronic equipment or device or any other equipment capable of being used as a communication device during the examination.

(l) Violating any of the instructions issued to candidates along with their admission certificate permitting them to take the examination; or

(m) Attempting to commit or as the case may be abetting the company of all or any of the acts specified in the foregoing clauses, may in addition to rendering himself liable to criminal prosecution,

Candidates found indulging in any of the above acts are liable:

(1) to be disqualified by RITES from the examination for which he/she is a candidate; and/or to be debarred either permanently or for a specified period-;

(2) to be disqualified by RITES from any examination or selection held by them;

(3) to be disqualified by RITES from any employment under them; and

(4) if he is already in service under Government to disciplinary action under the appropriate rules.

(iii) Management reserves the right to cancel / restrict /enlarge / modify / alter the recruitment process, if need so arises, without issuing any further notice or assigning any reason thereafter.

(iv) Candidates selected in RITES are liable to be posted anywhere in India and abroad.

(v) Complaints attributable to the incompatibility of the Client Systems, ignorance of users, non availability of internet connectivity or any other aspects beyond the direct control of RITES employees or systems will not be entertained by RITES. No correspondence made in this regard will be entertained by RITES.

(vii) Legal jurisdiction will be Delhi in case of any dispute.

13. Correspondence with RITES:

(i) All correspondence by / with the candidates in regard to the examination shall be through e-mail only.

(ii) ALL COMMUNICATIONS TO RITES SHOULD INVARIABLY CONTAIN THE FOLLOWING PARTICULARS:

i. VC No.

ii. REGISTRATION/ROLL NO.

iii. NAME OF CANDIDATE IN FULL AND IN BLOCK LETTERS.

iv. Valid email address as given in the application

COMMUNICATIONS NOT CONTAINING THE ABOVE PARTICULARS MAY NOT BE ATTENDED TO.

14. Important dates:-

Date of commencement of submission of applications	08.09.2012
Date of closing of submission of Online applications	29.09.2012
Last date of receiving the physical copy of Registered Application(Registration slip) alongwith DD/Testimonials	08.10.2012
Tentative date for downloading the admit card	30.10.2012
Date of written test (tentative)	18.11.2012
Date of Personal Interview (tentative)	15.12.2012