AKHIL ROHATGI
M.Com. L.L.B. F.C.S.

AKHIL ROHATGI & COMPANY.
Company Secretaries
21, Shamnath Marg, Civil Lines,
Delhi – 110054.
Phone : 23926504, 9810690633
Email : rohatgi_co_secy@yahoo.co.in

Date: 14th January, 2020

The Board of Directors,
RITES Limited
Scope Minar, Laxmi Nagar
Delhi-110092

Sub : Reconciliation of Share Capital Audit Report for the quarter ended 31st December, 2019

Ref :

Company Registration Number	: 55-007227
CIN	: L74899DL1974GOI007227
Authorised Capital	: Rs.3,00,00,00,000.00 (30,00,00,000 equity shares of Rs. 10 each)
ISIN Number	: INE320J01015

Dear Sir,

We have examined the Register of Members, beneficiary details furnished by the Depositories and other records / documents maintained by M/s RITES Limited (hereinafter referred to as 'the Company') and its Registrars and Share Transfer Agents, M/s. Link Intime India Private Limited, for issuing Reconciliation of Share Capital Audit Report.

In our opinion and to the best of our knowledge and according to the information and explanations given to us and based on such verification as considered necessary, we hereby submit our Reconciliation of Share Capital Audit Report as per Annexure 'A'.

For Akhil Rohatgi & Co.

Akhil Rohatgi & Co. 21, Shamnath Marg, Civil Lines, Delhi-54 Company Secretaries

Place: Delhi
Date: 14/01/2020

Akhil Rohatgi
(Company Secretary in Practice)
C.O.P. No.: 2317
FCS No.: 1600
UDIN: F001600B000051683

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Annexure 'A'

RECONCILIATION OF SHARE CAPITAL AUDIT REPORT

1	For Quarter Ended	31st December, 2019
2	ISIN	INE320J01015
3	Face Value of Share	Rs. 10/- each
4	Name of the Company	RITES Limited (CIN:L74899DL1974GOI007227)
5	Registered Office Address	RITES Limited Scope Minar, Laxmi Nagar Delhi-110092.
6	Correspondence Address	RITES Ltd. RITES BHAWAN, Plot No. 1, Sector 29, Gurgaon-122001.
7	Telephone & Fax Nos.	Tel.Nos. 0124-2818639 Fax No. 0124-2571660
8	Email address	ashish.srivastava@rites.com
9	Names of the Stock Exchanges where the company's securities are listed	The BSE Ltd., Mumbai. National Stock Exchange of India Ltd., Mumbai

		Number of shares	% of total Issued Capital
10	Issued capital (number of shares)	25,00,00,000	---
11	Listed capital	25,00,00,000	100.00
12	Held in dematerialized form in CDSL	59,48,077	2.38
13	Held in dematerialized form in NSDL	24,40,51,743	97.62
14	Physical	180	0.00
15	Total no. of shares (12+13+14)	25,00,00,000	100.00

Akhil Rohatgi & Co. 21, Shamnath Marg, Civil Lines, Delhi-54 Company Secretaries

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16 Reasons for difference between (10 &11), (10 & 15) & (11 & 15), if any. : N.A.

17 Certifying the details of changes in Share Capital during the quarter under consideration. : N.A.

18 Register of Members is updated (Yes/No) : Yes

19 Reference of previous quarter with regards to excess dematerialized shares, if any : N.A.

20 Has the company resolved the matter mentioned in point no. 19 above in the current quarter? If not reason why? : N.A.

21

Demat Requests	No. of requests	No. of Shares Involved	Reasons of Delay/Remarks
Total No. of demat requests	2	54	---
a. Confirmed within 15 Days	2	54	---
b. Pending for more than 15 days	NIL	NIL	---
c. In Process	0	0	---
d. Rejected	0	0	—

22 Name, Telephone & Fax No. of the Compliance Officer of the Company. Mr. Ashish Srivastava
Company Secretary &
Compliance Office
Tel.Nos.0124-2818639
Fax No. 0124-2571660

23 Name, Address, Tel. & Fax No. of the Auditor Akhil Rohatgi & Co.
Company Secretaries
21,Shamnath Marg,
Civil Lines,
Delhi –110 054
Tel. No.: 011-23926504
Mob. No.: 09810690633

Akhil Rohatgi & Co. Company Secretaries 21 Shamnath Marg, Civil Lines, Delhi-54

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24	Appointment of common agency for Share Registry work	M/s. Link Intime India Pvt. Ltd., Noble Heights, 1st Floor, NH-2, C-1 Block LSC, Near Savitry Market, Janakpuri, New Delhi-110058. Phone: 011-41410592, 92 Telefax : 011-41410591 E-mail:delhi@linkintime.co.in
25	Any other detail that the Auditors may like to provide	---

Akhil Rohatgi & Co. 21, Shamnath Marg, Civil Lines, Delhi-54 Company Secretaries

Place: Delhi
Dated: 14/01/2020

AKHIL ROHATGI
(Company Secretary in Practice)
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