

No. PERS/9/6/GM Civil/2023 – VC No.15/23 (D)
Dt. 15.05.2023

Subject: Filling up of the 01 post of General Manager (Civil) on Deputation basis in RITES Ltd.

RITES Ltd., a Government of India Enterprise was established in 1974, under the aegis of Indian Railways. RITES Ltd. is incorporated in India as a Public Limited Company under the Companies Act, 1956. RITES Ltd., an ISO 9001:2015 company, is a multi-disciplinary consultancy organization in the fields of transport, infrastructure and related technologies.

There is a requirement of filling up the subject post in RITES Ltd. on deputation basis from officials working in Central/State Government/ Autonomous Bodies/ CPSUs/ State PSUs on regular basis as per details attached in the Annexure-I.

Last date of receipt of duly forwarded application through respective Administrative officer indicating No Objection, Vigilance/DAR clearance & Vigilance/D&AR records indicating details of penalties if any, imposed upon the applicant during his service and ACRs/APARs for the past 05 years with specific mention of the grading in the APARs (OS, VG, Good, Fair, Poor) is 45 days from the date of issue of the vacancy circular.

The applicant is also advised to send an advance copy of his application in the prescribed format (Annexure-II) along with detailed CV directly at desraj@rites.com/sbu.hr@rites.com within 15 days from the date of publication of vacancy notice in Employment News for our record. However, in absence of receipt of the forwarded application and the required documents within the stipulated period, the advance copy of the application so received, will be liable for non-consideration for the subject post. No correspondence either from the applicant or from his organization in this regard including the request for extension of time period shall be entertained.




(S. Mohanty)
General Manager (HR)

25/05/23

Transforming to GREEN

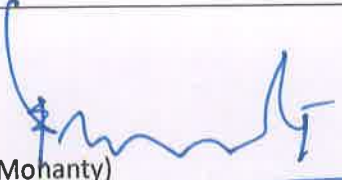
1.	Organization	RITES Ltd.
2.	Nomenclature of the post	General Manager (Civil)
3.	No. of vacancies	01
4.	Location	Gurgaon (Depending upon the requirement, the officer can be posted anywhere in India and Abroad). The normal tenure of deputation shall be 3 (three) years, which may be extended depending upon the requirement and performance.
5.	Scale of Pay of the post.	7 th CPC Matrix level-14/ IDA pay scale level E-8 – Rs.1,20,000-2,80,000. The employee is entitled to parent pay plus deputation allowance and other perks as admissible on deputation.
6.	Qualification, Eligibility, Age and Detailed job specification/ description	<u>Qualification:</u> BE/ B.Tech/ B.Sc (Engineering) Degree in Civil Engineering. <u>Eligibility:</u> Officers working in Central/State Government/ Autonomous Bodies/ CPSUs/ State PSUs in CDA pay scale of Level 13 and above (SG/NFSAG/SAG)/ IDA pay scale of Rs.1,00,000-2,60,000 (E-7) and above with 18 years of post qualification Group-A / Executive Experience. Executive experience in IDA pay scale will be counted from 2 years after entry into scale of Rs.50,000-1,60,000. <u>Age:</u> Not more than 55 years as on 01.06.2023. <u>Job description:</u> He/She will be associated with the functions of involving consultancy/ guidance in areas such as Urban Engineering/ City Planning/ Transport Engineering/ Transport Planning/ Transport Economics/ Environmental Engineering/ Environmental Science/ Environmental Management/ Environmental Planning/ Sustainability/ Logistics Management/ Supply chain Management/ Operational Research. Hence applications are invited from eligible Officials having experience in the above areas.


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7.	Mode of application	<p>1. Applicants are required to apply online in the registration format available in the Career Section of RITES website, http://www.rites.com. While submitting the online application; the system would generate 'Registration No.' on top of online form filled up by the candidate. A copy of this online application form containing the registration number is to be printed, signed and attached with the application in the prescribed format (Annexure II) along with detailed CV and forwarded after approval of the Cadre Controlling Authority along with documents mentioned in point number 2 below.</p> <p>2. Applications are to be sent through respective Administrative officer (HOD) indicating No Objection, Vigilance/DAR clearance & Vigilance/D&AR records indicating details of penalties if any, imposed upon the applicant during his service and ACRs/APARs for the past 05 years with specific mention of the grading in the APARs (OS, VG, Good, Fair, Poor). The applicants are also required to send their application in the prescribed format (Annexure II) along with detailed CV.</p> <p>3. The forwarded application along with other required documents must reach us within 45 days from the date of issue of vacancy notice.</p> <p>4. The applicant is also advised to send an advance copy of his application in the prescribed format (Annexure-II) along with detailed CV directly at desraj@rites.com/sbu.hr@rites.com within 15 days from the date of publication vacancy notice in the Employment News for our record. However, in absence of receipt of the forwarded application and the required documents within the stipulated period, the advance copy of the application so received, will be liable for non-consideration for the subject post. No correspondence either from the applicant or from his organization in this regard including the request for extension of time period shall be entertained.</p> <p>5. The applications should be addressed to:</p> <p>Shri S. Mohanty, General Manager (HR), RITES Ltd., Shikhar, Plot No.1, Sector-29, Gurugram-122001</p> <p>In case of any difficulty in registering online/ clarification, if any, the same may be taken up with the above mentioned e-mail Ids.</p>
8	Accommodation	RITES will be providing Company/ Leased accommodation as per entitlement to the officers who join RITES on deputation.


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9.	Mode of selection	Applications will be scrutinized on the basis of the following parameters on a 100 point scale: 1. Educational Qualification, evaluation of CV, length of service (25 marks) 2. Previous Work Experience and Domain Knowledge (25 marks) 3. APRs, D&AR and Vigilance record (25 marks) 4. Potential/Overall Suitability of the candidate to requirements (25 marks)
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(S. Mohanty)
General Manager (HR)

25/05/23

निर्धारित प्रोफार्मा/APPLICATION IN PRESCRIBED PROFORMA

रिक्ति सूचना संख्या और तिथि/Vacancy Notice and date	रिक्ति परिपत्र सं./Vacancy circular No. 15/23 (D) दिनांक/Date: 25-05-2023
पद जिसके लिए आवेदन किया गया है Post against which application has been submitted	महाप्रबंधक (Civil) General Manager (Civil)
नियुक्ति का प्रकार/Mode of appointment	प्रतिनियुक्ति/ Deputation
इच्छित स्थान/Choice of station (लागू हो जहां कहीं भी)(wherever applicable)	Gurgaon

वैयक्तिक डाटा/Personal Data

1	नाम/Name		
2	लिंग/Gender		
3	सेवा/Service		
4	विभाग/Department		
5	श्रेणी/Category		
6	जन्म तिथि/Date of Birth		
7	डीआईटीएस/DITS Date of entry into Time Scale		
8	आवेदन की तारीख पर वर्तमान पे बैंड ग्रेडपे के साथ एवं मूलवेतन/Present pay band with grade pay and basic pay as on date of application.		
9	Present Designation & Organization		
10	संपर्क विवरण/Contact Details		
क	ईमेल आईडी-/Email ID		
ख	दूरभाष (का)/Telephone (O)		
ग	दूरभाष (आ)/Telephone (R)		
घ	मोबाइल नंबर/Mobile No.		

11. शैक्षणिक योग्यताएं/Educational Qualifications

क्र.सं. SN	योग्यता डिग्री/ Qualification/Degree	वर्ष/Year	प्रभाग/Division	संस्था/विद्यालय/विश्व/स्थानदेश/ Institution/University, place/Country

12. अनुभव का विवरण/Experience Details (Detailed CV also to be attached)

क्र.सं. SN	Designation & Organization with place of posting	कब से/From	कब तक/To

13	पूर्व प्रतिनियुक्तिविदेश में सौंपे गए काम का / विवरण, यदि कोई हो/Details of previous deputation/Foreign assignment		
14	क्या प्रतिनियुक्ति पर भेजने पर रोक लगी हुई है? यदि हां, तो विवरण दें/Whether debarred from deputation? If yes, please furnish details.		
15	क्या विराम काल पूर्ण हो चुका है? यदि हां, तो पूर्व प्रतिनियुक्ति से वापिस आने की तिथि व अन्य विवरणका उल्लेख करें जहां कहीं पर लागू हो/ Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable.		

मैं प्रमाणित करता हूं कि मेरे द्वारा ऊपर दिया गया विवरण सही है एवं रिक्ति सूचना में दिए गए मापदंड के अनुसार मैं इस पद के लिए पात्र हूं /.I certify that the details furnished by me are true and I am eligible for the post as per the criteria laid down in the vacancy circular.

आवेदक का नाम एवं हस्ताक्षर/Name and Signature

स्थान/Place

दिनांक/Date