



**RITES QA DIVISION**

**Application Form  
Product Certification Scheme  
(Clause 7.2 of ISO 17065:2012)**

**DOC :RITES/QA/P-2/F1**

**Issue No.- 02**

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**Page Rev.No .: Nil**

**Approved By:**

**Effective Date:**

1. Full name of Firm: \_\_\_\_\_

2. (a) Office Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

2. (b) Factory Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

2. (c)

Top Management (Name & Designation)	Plant/Quality Control Incharge (Name & Designation)
1. _____	1. _____
2. _____	2. _____
3. _____	3. _____
4. _____	4. _____

**2. (d) Total No. of Persons**      **1) Employer** \_\_\_\_\_      **2) Contractual** \_\_\_\_\_

3. Sector: 

Public
Private

Scale: 

Large
MSME

Correspondence Address: Office \_\_\_\_\_

Factory \_\_\_\_\_

4. Does the company has

a) Valid ISO 9001 certificate:

b) Valid ISO 17025 certificate:



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5. This application is being made to use the license mark on:

a) Product: \_\_\_\_\_

**b) Applicable Standards/Grade/Type/Class etc. :** \_\_\_\_\_

**c) List of Drawing Nos. (if applicable** \_\_\_\_\_

**d) Approval from IR/Any other authorities (where applicable)** \_\_\_\_\_

**e) Any tests conducted from independent body/Railway Authorities Provide result details**

Units of Production	Present installed capacity	Quantity	Value (in Rs.)

6. Scope of Certification

6.1 Scheme Reference

7. Legal requirement, applicable if any

**8. Has your organisation been convicted in any legal matter**

**9. Has your organization held any licence from RITES or other certification body? Provide details**

10. Application Fee Details: Amount (in Rs.) \_\_\_\_\_

Seal of Firm		Signature: _____ Name: _____ Designation: _____
PAN No. of Firm		Date of Application: _____ DIN No. (in case of Director): _____ PAN No.: _____



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These documents are to be submitted along with this application:

S.No	Document(s)	Yes/No/N.A.
1.	Name and address proof of office (Certificate from Registrar of Firm or Certificate from Directorate of Industries or Certificate form Industries Centre or Memorandum of Articles etc.)	
2.	Name and address proof of office (Certificate from Registrar of Firm or Certificate from Directorate of Industries or Certificate form Industries Centre or Memorandum of Articles or Valid lease deed showing lawful occupancy of the firm.)	
3.	Valid MSME certificate if applicable	
4.	Manufacturing Process Flowchart	
5.	Manufacturing Machinery List	
6.	Whether, any manufacturing operation is outsourced. Please provide details <b>including controls exercised by your organisation</b>	
7.	Testing equipment list	
8.	Any testing arrangement outside the factory? <b>Details with agreement and frequency of testing</b>	
9.	Third party laboratory test reports as per Standard, if applicable	
10.	<b>Any other relevant documents</b>	

**1. Certified that the information given above is correct to the best of our knowledge**

**2. We/I request RITES to register my application and process the same for certification as per scope**

\_\_\_\_\_  
**Place/Date**

\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Signature**